

Regular Board Meeting:

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, April 20, 2026, at the Library. Mrs. Brimfield called the meeting to order at 4:34 p.m. with the following members present: Mrs. Brimfield, Mr. Fatzinger, Mr. Harris, and Mrs. Pellegrino. Absent: Mrs. Beinlich, Mrs. Cochenour, and Mr. Streb. Staff: Andrea Legg, Kelly Boggs, Kayla Moles, and Christina Weyrick.

**Approval of Agenda:**

Mrs. Brimfield asked if there were any changes to the meeting agenda as presented. There were none.

**Mr. Fatzinger moved and Mrs. Pellegrino seconded** to approve the agenda as presented.

2026:024

Ayes: Mrs. Brimfield, Mr. Fatzinger, Mr. Harris, and Mrs. Pellegrino.

**Building Committee:**

Mrs. Legg provided an update on the Design Development phase of the renovation project, noting the documents are approximately 65% complete. She reported that Beaver Constructors' estimate is approximately \$300,000 over budget, which SHP and Beaver indicated is typical at this stage as design details are refined.

Mrs. Legg shared that a 'pencils-down' meeting was held with SHP, Beaver Construction, and Bricker to review the estimate, identify cost drivers, and develop strategies to bring the project back within budget through value engineering. She noted that preliminary work in the Construction Documents phase has begun to maintain the project schedule.

Mrs. Boggs provided an overview of the financing plan, including the pursuit of not-to-exceed \$1,000,000 in notes to fund the remaining project costs, and outlined the steps required to secure financing prior to execution of the construction contract.

**Mrs. Pellegrino moved and Mr. Fatzinger seconded** to approve the attached Resolution

2026:025

Approving Design Development Phase Submissions and Authorizing Construction Documents Phase Services.

Roll Call Vote: Mrs. Beinlich, Absent; Mrs. Brimfield, Yes; Mrs. Cochenour, Absent; Mr. Fatzinger, Yes; Mr. Harris, Yes; Mrs. Pellegrino, Yes; Mr. Streb, Absent.

**Mr. Harris moved and Mr. Fatzinger seconded** to approve the attached Resolution

2026:026

Authorizing the Issuance of Notes.

Roll Call Vote: Mrs. Beinlich, Absent; Mrs. Brimfield, Yes; Mrs. Cochenour, Absent; Mr. Fatzinger, Yes; Mr. Harris, Yes; Mrs. Pellegrino, Yes; Mr. Streb, Absent.

**Mr. Fatzinger moved and Mr. Harris seconded** to approve the attached Resolution to

2026:027

Approving a Written Post-Issuance Compliance Policy in Connection with the Issuance of Tax-exempt and Tax-Preferred Obligations.

Roll Call Vote: Mrs. Beinlich, Absent; Mrs. Brimfield, Yes; Mrs. Cochenour, Absent; Mr. Fatzinger, Yes; Mr. Harris, Yes; Mrs. Pellegrino, Yes; Mr. Streb, Absent.

**Approval of Minutes:**

Mrs. Brimfield asked if there were any corrections to the minutes presented from the March 16, 2026, regular meeting. There were none.

**Mrs. Pellegrino moved and Mr. Harris seconded** to approve the minutes of the March 16, 2026, regular meeting. 2026:028

Ayes: Mrs. Brimfield, Mr. Fatzinger, Mr. Harris, and Mrs. Pellegrino.

**Report of the Fiscal Officer:**

Mrs. Boggs reviewed the financial reports for March 2026 (copies attached) along with her Fiscal Officer's report (attached). The cash balance in all funds at the end of March was \$4,076,124. Monthly revenues for all funds in March were \$308,297, and total year-to-date revenues for all funds were \$875,896. Monthly expenses for all funds in March were \$216,868 and total year-to-date expenses for all funds were \$744,841. Mrs. Boggs presented the investment reports and the lists of checks written for the month. The Annual Financial Report, status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS - Mrs. Boggs reported the following gifts were received during the month of March 2026.

Memorial & Gift Fund –

- Commercial and Savings Bank donated \$3,000 for the sponsorship of summer activities

**Mr. Fatzinger moved and Mrs. Pellegrino seconded** to accept the gifts listed above with much appreciation. 2026:029

Ayes: Mrs. Brimfield, Mr. Fatzinger, Mr. Harris, and Mrs. Pellegrino.

**Report of the Director:**

Mrs. Legg reported on the Statistics for March 2026, along with her Director's report (attached). Visits to the library and new cardholders numbers are still trending up while the checkouts of physical materials is still trending down. Mrs. Legg commended our staff again for all of the wonderful programming they've been doing to drive the program attendance number! These numbers reflect the Art From the Classroom, Senior Center Programming, and many others. Passports brought in \$4,506 for the month of March, with a total year-to-date revenue of \$11,515. Mrs. Legg also took this opportunity to show the newest addition to our library – the Library Go Mini which is set to pilot with Acme Fresh Market.

**Committee Reports:**

Art:

The upcoming shows will be 83<sup>rd</sup> Annual May Show – 5/3/26 through 6/27/26; opening reception 5/3/26, 5:30 to 7:30 p.m.

Budget & Finance:

None

Personnel:

Mrs. Legg gave an update on the following staff changes: Hire (3/30/26) Traci Langfitt; Hire (4/13/26) Mackenzie Brison.

**Mr. Fatzinger moved and Mrs. Pellegrino seconded** to approve the following personnel changes: 2026:030

- Hire Traci Langfitt as a variable part-time Clerk, effective 3/30/26, at an hourly rate of \$12.00.
- Hire Mackenzie Brison as a variable part-time Shelver, effective 4/13/26, at an hourly rate of \$11.00.

Ayes: Mrs. Brimfield, Mr. Fatzinger, Mr. Harris, and Mrs. Pellegrino.

Nominating:

None

Negotiating:

None

Records Retention:

None

Strategic Planning:

None

Communications:

None

Old Business:

None

New Business:

None

Staff Presentation:

None

Public Presentation:

None

**Next Meeting:**

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, May 18, 2026 at 4:30 p.m.

**Adjournment:**

**Mr. Harris moved and Mr. Fatzinger seconded** to adjourn the regular meeting at 5:43 p.m. 2026:031  
Ayes: Mrs. Brimfield, Mr. Fatzinger, Mr. Harris, and Mrs. Pellegrino.

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Jude Streb, President

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Kristin Brimfield, Secretary