

Records Commission:

The Board of Trustees of the North Canton Public Library held a Records Commission Meeting on Monday, March 16, 2026 at the Library. Mr. Streb called the meeting to order at 4:32 p.m. with the following members present: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, and Mr. Streb. Absent: Mr. Harris and Mrs. Pellegrino. Staff: Andrea Legg, Kelly Boggs, Kayla Moles, and Christina Weyrick.

Mrs. Boggs reported on the Certificate of Records Disposal for Records Not Requiring Form RC-3. The Records Commission had no questions and agreed to recommend the destruction of the records as discussed to the Board.

The meeting adjourned at 4:33 p.m.

Regular Board Meeting:

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, March 16, 2026, at the Library. Mr. Streb called the meeting to order at 4:33 p.m. with the following members present: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, and Mr. Streb. Staff: Andrea Legg, Kelly Boggs, Kayla Moles, and Christina Weyrick.

Approval of Agenda:

Mr. Streb asked if there were any changes to the meeting agenda as presented. There were none.

Mr. Fatzinger moved and Mrs. Brimfield seconded to approve the agenda as presented. 2026:015

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, and Mr. Streb.

Approval of Minutes:

Mr. Streb asked if there were any corrections to the minutes presented from the January 19, 2026 regular meeting. There were none.

Mrs. Beinlich moved and Mrs. Cochenour seconded to approve the minutes of the January 19, 2026 regular meeting. 2026:016

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, and Mr. Streb.

Report of the Fiscal Officer:

Mrs. Boggs reviewed the financial reports for January and February 2026 (copies attached) along with her Fiscal Officer's report (attached). The cash balance in all funds at the end of February was \$3,984,695. Monthly revenues for all funds in January were \$216,641, and in February were \$567,598, and total year-to-date revenues for all funds were \$567,598. Monthly expenses for all funds in January were \$153,262 and in February were \$374,711, and total year-to-date expenses for all funds were \$527,972. Mrs. Boggs presented the investment reports and the lists of checks written for the month. The Annual Financial Report, status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS - Mrs. Boggs reported the following gifts were received during the months of January and February 2026.

Memorial & Gift Fund –

- Guiding Ohio Online Grant – received \$6,899 from the State of Ohio and \$1,026.37 from the Canal Fulton Public Library for the local match
- Friends of the North Canton Library donated \$8,000 for programming and special periodicals

Lazich Fund –

- Lazich Trust donated \$4,656.38 in semi-annual investment proceeds
- Perry Lazich donated \$1,000

Memorial & Gift Fund –

- North Canton Library Association donated \$43,502.25 in semi-annual investment proceeds

Mr. Fatzinger moved and Mrs. Brimfield seconded to accept the gifts listed above with much appreciation. 2026:017

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, and Mr. Streb.

Report of the Director:

Mrs. Legg reported on the Statistics for January and February 2026, along with her Director's report (attached). New Cardholders for both months have really gone up, which is amazing to see! And it's no surprise that physical materials continue to trend down with digital materials continuing to trend up. Passports brought in \$3,377 for the month of January, and \$3,632 for the month of February, with a total year-to-date revenue of \$7,009.

Committee Reports:

Art: The upcoming shows will be "Art from the Classroom" with the following schedule:

- North Canton Hoover High School – 3/19/26 through 4/4/26; opening reception 3/19/26 from 5:30 to 7:00 p.m.
- 83rd Annual May Show – 5/3/26 through 6/27/26; opening reception 5/3/26 from 5:30 to 7:00 p.m.

Mrs. Brimfield moved and Mr. Fatzinger seconded to permit the Friends of the Little Art Gallery to hold a private reception and serve alcohol, at no charge to the guests, for the May Show opening on May 3, 2026 from 5:30 to 7:30 p.m., in accordance with the legal opinion previously provided by the Stark County Prosecutor. 2026:018

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, and Mr. Streb.

Building:

Minutes from the 1/26/26 committee meeting are attached. Mrs. Legg reported that the management team and Building Committee met with representatives from SHP and Beaver Constructors on February 26, 2026, for a Design Development review meeting. At that time, SHP presented updated plans and layout materials and solicited feedback on several outstanding areas requiring clarification.

Mrs. Legg further reported that SHP transmitted the Design Development deliverable on March 13, 2026. Given the volume and technical complexity of the materials, the Library has engaged legal counsel at Bricker for review and guidance regarding appropriate next steps, including whether formal Board approval of the Design Development documents is required or whether the project may proceed without such action.

She noted that, at present, the overall project schedule remains unchanged, with construction anticipated to commence in August 2026.

CMAR Evaluation Committee:

Minutes from the 1/19/26 committee meeting are attached.

Budget & Finance:

None

Personnel:

Mrs. Legg gave an update on the following staff changes: Resignation (1/29/26) of Lindsey Noland, Clerk; Resignation (2/19/26) of Sean Karlo, Shelver; Hire (2/9/26) Clare Kreuzwieser.

Mr. Fatzinger moved and Mrs. Brimfield seconded to approve the following personnel changes:

2026:019

- Accept the resignations for Lindsey Noland, Clerk, effective 1/29/26 and Sean Karlo, Shelver, effective 2/19/26.
- Hire Clare Kreuzwieser as a regular part-time Clerk, effective 2/9/26 at an hourly rate of \$12.00.

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, and Mr. Streb.

Nominating:

None

Negotiating:

None

Records Retention:

Mrs. Brimfield moved and Mrs. Beinlich seconded to approve the attached Certificate of Records Disposal for Records not Requiring Form RC-3.

2026:020

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, and Mr. Streb.

Strategic Planning:

None

Communications:

None

Old Business:

None

New Business:

Mrs. Cochenour moved and Mrs. Beinlich seconded to approve the attached depository agreements, effective May 1, 2026 through April 30, 2031: 2026:021

- Huntington National Bank
- Commercial and Savings Bank
- Wesbanco

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, and Mr. Streb.

Staff Presentation:

None

Public Presentation:

None

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, April 20, 2026 at 4:30 p.m.

Executive Session:

Mr. Fatzinger moved and Mrs. Beinlich seconded to adjourn to executive session at 4:55 p.m. 2026:022
for the discussion of:

- The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Roll Call Vote: Mrs. Beinlich, Yes; Mrs. Brimfield, Yes; Mrs. Cochenour, Yes; Mr. Fatzinger, Yes; Mr. Harris, Absent; Mrs. Pellegrino, Absent; Mr. Streb, Yes.

The meeting returned to **regular session** at 5:07 p.m.

Adjournment:

Mr. Fatzinger moved and Mrs. Beinlich seconded to adjourn the regular meeting at 5:07 p.m. 2026:023
Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, and Mr. Streb.

Jude Streb, President

Kristin Brimfield, Secretary