

Regular Board Meeting:

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, December 15, 2025, at the Library. Mr. Harris called the meeting to order at 4:30 p.m. with the following members present: Mrs. Brimfield, Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb. Staff: Andrea Legg, Kelly Boggs, Kayla Moles, Katie Hutchison, Jamie Macris, Nancy Myers, and Christina Weyrick.

Approval of Agenda:

Mr. Harris asked if there were any changes to the meeting agenda as presented. There were none.

Mr. Fatzinger moved and Mr. Streb seconded to approve the agenda as presented.

2025:091

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Approval of Minutes:

Mr. Harris asked if there were any corrections to the minutes presented from the November 17, 2025 regular meeting. There were none.

Mrs. Pellegrino moved and Mr. Fatzinger seconded to approve the minutes of the November 17, 2025 regular meeting.

2025:092

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Report of the Fiscal Officer:

Mrs. Boggs presented the financial reports for November 2025 along with the Fiscal Officer's report (attached). The cash balance in all funds at the end of the month was \$4,046,065. Monthly revenues for all funds were \$155,258, and total year-to-date revenues for all funds were \$2,889,937. Monthly expenses for all funds were \$237,918, and total year-to-date expenses for all funds were \$2,754,994. Investment reports, lists of checks written, status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS – no gifts were received in November.

Report of the Director:

Mrs. Legg reported on the Statistics for November, along with her Director's report (attached). Visits to the library are still up, and new cardholders is showing growth which is great to see. Check outs of physical materials is still down while check outs of digital materials are still showing consistent growth. Passports brought in \$2,324 for the month, with a total year-to-date revenue of \$34,847.

Committee Reports:

Art: The upcoming shows:

- Current Show: Celebrating Frank Dale and his Vermeers through January 18, 2026.

Building:

Mrs. Legg reported that we received proposals for our RFP for the CMAR process, and that the Evaluation Committee will meet again at the beginning of the year to discuss them. The board discussed the schematic designs as presented by SHP at the beginning of the meeting. It was decided to note vote on approving a design due to the additional questions and possible edits that will be needed to be made to the design.

Mr. Fatzinger moved and Mrs. Beinlich seconded to appoint Kelly Boggs, Fiscal Officer as the Prevailing Wage Coordinator for the upcoming North Canton Public Library Renovation Project. 2025:093
Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Budget & Finance:

The Budget and Finance Committee met on November 6, 2025 to discuss the attached Tax Exemption and Reimbursement Policy, the 2025 Amended Appropriation, and the 2025 Permanent Appropriation.

Mr. Fatzinger moved and Mr. Streb seconded to approve the attached 2025 Amended Appropriation. 2025:094

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Personnel:

Mr. Streb moved and Mrs. Brimfield seconded to approve personnel changes, as listed:

2025:095

- Move Megan Stokey from variable part-time Clerk to regular part-time Clerk effective 11/19/25; accept resignation effective 12/21/25
- Hire Kenneth Wilmoth as a regular part-time Clerk, at a rate of \$12.00 per hour, effective 12/02/25
- Hire Riley Cavanagh as a regular part-time Clerk, at a rate of \$12.00 per hour, effective 12/08/25

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Nominating:

None

Negotiating:

None

Records Retention:

None

Strategic Planning:

None

Communications:

None

Old Business:

None

New Business:

Mr. Streb moved and Mrs. Beinlich seconded to close the library the second Monday in October (Columbus Day) each year beginning in 2026 for the purpose of holding a staff development day. 2025:096

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Staff Presentation:

None.

Public Presentation:

None

Next Meeting:

Mrs. Beinlich moved and Mrs. Beinlich seconded to hold the 2026 Organizational Meeting and the Regular January Board meeting on Monday January 19, 2026 at 4:30 p.m. 2025:097

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Adjournment:

Mrs. Pellegrino moved and Mr. Fatzinger seconded to adjourn the regular meeting at 6:25 p.m. 2025:098

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Bryan Harris, President

Lori Cochenour, Secretary