

Regular Board Meeting:

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, November 17, 2025, at the Library. Mr. Harris called the meeting to order at 4:30 p.m. with the following members present: Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb. Mrs. Beinlich arrived at 4:33 p.m. Staff: Andrea Legg, Kelly Boggs, Kayla Moles, and Christina Weyrick.

Approval of Agenda:

Mr. Harris asked if there were any changes to the meeting agenda as presented. There were none.

Mr. Fatzinger moved and Mrs. Cochenour seconded to approve the agenda as presented.

2025:084

Ayes: Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Approval of Minutes:

Mr. Harris asked if there were any corrections to the minutes presented from the October 20, 2025 regular meeting. There were none.

Mrs. Pellegrino moved and Mrs. Cochenour seconded to approve the minutes of the October 20, 2025 regular meeting.

2025:085

Ayes: Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Report of the Fiscal Officer:

Mrs. Boggs presented the financial reports for October 2025 along with the Fiscal Officer's report (attached). The cash balance in all funds at the end of the month was \$4,146,725. Monthly revenues for all funds were \$202,872, and total year-to-date revenues for all funds were \$2,734,679. Monthly expenses for all funds were \$289,066, and total year-to-date expenses for all funds were \$2,517,079. Investment reports, lists of checks written, status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS – no gifts were received in October.

Report of the Director:

Mrs. Legg reported on the Statistics for October, along with her Director's report (attached). New cardholders weren't as high as last month's, but still higher than normal at 252. Digital checkouts remain high and physical checkouts not surprisingly is still going down. Program attendance numbers are still rising as well which is great to see. The Friends of the Library fundraiser at Park St. Pizza raised \$1,000 last month, which was incredible. Passports brought in \$2,449 for the month, with a total year-to-date revenue of \$32,523.

Committee Reports:

Art: The upcoming shows:

- Current Show: Hoard Couture: Where Art Meets Fashion...the Conversation Continues by Judi Krew, through November 23
- Upcoming Show: Celebrating Frank Dale and his Vermeers, December 2, 2025 through January 18, 2026; opening reception Tuesday, December 2 from 5:30 to 7:00 p.m.

Building:

Mrs. Legg reported that we received 5 submissions for our RFQ for the CMAR process, and that the Evaluation Committee met on November 6, 2025, and selected 3 firms to send the RFPs (Request for Proposals) to. Those are due on December 10, 2025. Mrs. Legg also reported that she met with members of the Building Committee as well as members of the Management Team to get their input on the design concepts, and sent all the feedback over to SHP to help them complete their final concept. They will attend the December regular board meeting to present the final concept to the board at that time.

Budget & Finance:

The Budget and Finance Committee met on November 6, 2025 to discuss the attached Tax Exemption and Reimbursement Policy, the 2025 Amended Appropriation, and the 2025 Permanent Appropriation.

Mr. Fatzinger moved and Mrs. Brimfield seconded to approve the attached Tax Exemption and Reimbursement Policy. 2025:086

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Mr. Fatzinger moved and Mr. Harris seconded to approve the attached 2025 Amended Appropriation and to transfer \$500,000 from the General Fund to the Permanent Improvement Fund. 2025:087

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Mr. Fatzinger moved and Mrs. Cochenour seconded to approve the attached 2026 Permanent Appropriation. 2025:088

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Personnel:

Mrs. Beinlich moved and Mr. Streb seconded to approve personnel changes, as listed: 2025:089

- Hire Lindsey Noland as a variable part-time Clerk, at a rate of \$12.00 per hour, effective 10/27/25

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Nominating:

None

Negotiating:

None

Records Retention:

None

Strategic Planning:

None

Communications:

None

Old Business:

None

New Business:

None

Staff Presentation:

None.

Public Presentation:

None

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, December 15, 2025 at 4:30 p.m.

Adjournment:

Mrs. Pellegrino moved and Mrs. Brimfield seconded to adjourn the regular meeting at 4:56 2025:090 p.m.

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Bryan Harris, President

Lori Cochenour, Secretary