

Regular Board Meeting:

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, October 20, 2025, at the Library. Mr. Harris called the meeting to order at 3:59 p.m. with the following members present: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb. Staff: Andrea Legg, Kelly Boggs, and Christina Weyrick.

Approval of Agenda:

Mr. Harris asked if there were any changes to the meeting agenda as presented. There were none.

Mrs. Pellegrino moved and Mrs. Brimfield seconded to approve the agenda as presented. 2025:077

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Approval of Minutes:

Mr. Harris asked if there were any corrections to the minutes presented from the September 15, 2025 regular meeting. There were none.

Mr. Fatzinger moved and Mrs. Beinlich seconded to approve the minutes of the September 15, 2025 regular meeting. 2025:078

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Report of the Fiscal Officer:

Mrs. Boggs presented the financial reports for September 2025 along with the Fiscal Officer's report (attached). The cash balance in all funds at the end of the month was \$4,232,919. Monthly revenues for all funds were \$239,808, and total year-to-date revenues for all funds were \$2,531,806. Monthly expenses for all funds were \$256,194, and total year-to-date expenses for all funds were \$2,228,009. Investment reports, lists of checks written, status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS – no gifts were received in September.

Report of the Director:

Mrs. Legg reported on the Statistics for September, along with her Director's report (attached). New cardholders reached an all-time high of 390, due to the wonderful campaign for Library Card Sign-Up Month. Digital checkouts continue high, but the recent adjustments made to our Hoopla account are helping to keep costs under control. Events included a Red Cross Blood Drive and Staff Development Day. Friends of the Library week is coming up, with a Park St. Pizza fundraiser to be held this Thursday. Passports brought in \$2,105 for the month, with a total year-to-date revenue of \$30,073.

Committee Reports:

Art: The upcoming shows:

- Current Show: Hoard Couture: Where Art Meets Fashion...the Conversation Continues by Judi Krew, through November 23

Building:

Facilities Assessment and Program of Requirements – this document has been finalized, presented to the Board, and will be used to inform creation of the schematic design, giving attention to priority building needs.

SHP Timeline – SHP and Thirdway will hold a series of meetings with the management team, beginning this week. Three schematic designs will be developed, with the goal of the Board approving the final design at the December meeting. The Building Committee will likely need to meet sometime in November to review progress.

RFQ – Construction Manager at Risk (CMAR) – this was posted at the beginning of October and the statements of qualifications are due by October 31, after which they will be reviewed by the Evaluation Committee. Mrs. Legg has received at least 10 requests so far.

Thirdway Space UX Research Report – the video showing the user experience of both those somewhat familiar and those totally new to the library was presented. This will be a factor used to develop Thirdway's marketing and organization recommendations to SHP.

Budget & Finance:

Mrs. Boggs is in the process of scheduling a meeting of the committee in early November to review the proposed 2026 Permanent Appropriation.

Personnel:

Mr. Streb moved and Mrs. Cochenour seconded to approve personnel changes, as listed:

2025:079

- Terminate employment of Jerry Allshouse, Clerk, effective 10/7/25
- Accept resignation of Emily Hayward, Clerk, effective 10/9/25

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Nominating:

Mrs. Pellegrino agreed to serve as a Library Trustee for another term. In accordance with legislation enacted this summer, terms for newly appointed and reappointed Library Trustees will now be four years in length. Existing seven-year terms will not be affected.

Mr. Fatzinger moved and Mrs. Cochenour seconded to recommend that the North Canton City School Board reappoint Megan Pellegrino to the North Canton Public Library Board of Trustees for the term beginning January 1, 2026 and ending December 31, 2029

2025:080

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Negotiating:

None

Records Retention:

None

Strategic Planning:

None

Communications:

None

Old Business:

None

New Business:

Mr. Streb moved and Mrs. Beinlich seconded to approve the Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor, as attached. 2025:081

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Staff Presentation:

None.

Public Presentation:

None

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, November 17, 2025 at 4:30 p.m.

Executive Session:

Mrs. Brimfield moved and Mrs. Pellegrino seconded to adjourn to executive session at 4:54 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official. 2025:082

Roll Call Vote: Mrs. Beinlich, Yes; Mrs. Brimfield, Yes; Mrs. Cochenour, Yes; Mr. Fatzinger, Yes; Mr. Harris, Yes; Mrs. Pellegrino, Yes; Mr. Streb, Yes.

The meeting returned to **regular session** at 5:03 p.m.

Adjournment:

Mrs. Brimfield moved and Mrs. Beinlich seconded to adjourn the regular meeting at 5:03 p.m. 2025:083
Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Bryan Harris, President

Lori Cochenour, Secretary