

**Regular Board Meeting:**

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, September 15, 2025, at the Library. Mr. Harris called the meeting to order at 4:30 p.m. with the following members present: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb. Staff: Andrea Legg, Kelly Boggs, Kayla Moles, and Christina Weyrick.

**Approval of Agenda:**

Mr. Harris asked if there were any changes to the meeting agenda as presented. There were none.

**Mr. Fatzinger moved and Mr. Streb seconded** to approve the agenda as presented.

2025:069

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

**Approval of Minutes:**

Mr. Harris asked if there were any corrections to the minutes presented from the August 18, 2025 regular meeting. There were none.

**Mrs. Beinlich moved and Mrs. Cochenour seconded** to approve the minutes of the July 21, 2025 regular meeting.

2025:070

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

**Report of the Fiscal Officer:**

Mrs. Boggs presented the financial reports for August 2025 along with the Fiscal Officer's report (attached). The cash balance in all funds at the end of August was \$4,249,305. Monthly revenues for all funds in August were \$289,712, and total year-to-date revenues for all funds were \$2,291,998. Monthly expenses for all funds in August were \$225,843, and total year-to-date expenses for all funds were \$1,971,815. Investment reports, lists of checks written for August, status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS -Mrs. Boggs reported the following gifts were received during the month of August 2025.

**Memorial & Gift Fund –**

- \$50 from Richard and Karen Conde in memory of Margaret Conde
- \$100 from Thomas & Elizabeth Douce

**Mrs. Brimfield moved and Mrs. Beinlich seconded** to accept the gifts listed above with much appreciation.

2025:071

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

**Report of the Director:**

Mrs. Legg reported on the Statistics for August, along with her Director's report (attached). Visits to the library are staying consistent, and digital materials checkouts and program attendance is still showing consistent growth while checkouts of physical materials is

continuing to trend downward. Passports brought in \$2,981 for the month, with a total annual revenue of \$27,967.

**Committee Reports:**

Art: The upcoming shows:

- Current Show: Drawn from Within – The Astounding Power of Art Therapy, August 28 through October 5.
- Upcoming Show: Hoard Couture: Where Art Meets Fashion... the Conversation Continues by Judi Krew, October 9 through November 23, opening reception October 9 from 5:30 to 7:00 p.m.

Building:

Mrs. Legg provided updates on several of the building projects: SHP is working on drafting a facilities assessment based on their time spent here over the summer. Bricker-Graydon recommended the approval of an evaluation committee and selection coordinator, as well as authorizing them to start the Construction Manager At-Risk (CMAR) Procurement Process.

**Mr. Streb moved and Mr. Fatzinger seconded** to approve Evaluation Committee, Selection Coordinator, and authorize Construction Manager at Risk Procurement Process, as attached. 2025:072  
Roll Call Vote: Mrs. Beinlich, Yes; Mrs. Brimfield, Yes; Mrs. Cochenour, Yes; Mr. Fatzinger, Yes; Mr. Harris, Yes; Mrs. Pellegrino, Yes; Mr. Streb, Yes.

Budget & Finance:

**Mr. Fatzinger moved and Mrs. Brimfield seconded** to amend the 2025 Permanent Appropriation, as attached. 2025:073  
Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Personnel:

**Mrs. Pellegrino moved and Mr. Streb seconded** to approve personnel changes, as listed: 2025:074

- Hire Katie Shockling as Clerk at a salary of \$12.00 per hour effective 8/26/25
- Accept resignation of Ella Seemann, Shelver, effective 8/14/25

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Nominating:

None

Negotiating:

None

Records Retention:

None

Strategic Planning:

None

Communications:

None

Old Business:

None

New Business:

None

Staff Presentation:

Mrs. Legg presented information on a new program we are launching called Stack Map, which will be helpful to all patrons in showing them the location of the materials they are looking for.

Public Presentation:

None

**Next Meeting:**

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, October 20, 2025 at 4:30 p.m.

**Executive Session:**

**Mrs. Brimfield moved and Mrs. Pellegrino seconded** to adjourn to executive session at 5:06 p.m. for the discussion of: 2025:075

- Matters required to be kept confidential by federal law or regulations or state statutes.

Roll Call Vote: Mrs. Beinlich, Yes; Mrs. Brimfield, Yes; Mrs. Cochenour, Yes; Mr. Fatzinger, Yes; Mr. Harris, Yes; Mrs. Pellegrino, Yes; Mr. Streb, Yes.

The meeting returned to **regular session** at 5:11 p.m.

**Adjournment:**

**Mrs. Pellegrino moved and Mrs. Beinlich seconded** to adjourn the regular meeting at 5:11 p.m. 2025:076

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

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Bryan Harris, President

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Lori Cochenour, Secretary