

**Regular Board Meeting:**

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, July 21, 2025, at the Library. Mr. Harris called the meeting to order at 4:32 p.m. with the following members present: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, and Mrs. Pellegrino. Absent: Mr. Streb. Staff: Andrea Legg, Kelly Boggs, Kayla Moles, and Christina Weyrick.

**Approval of Agenda:**

Mr. Harris asked if there were any changes to the meeting agenda as presented. There were none.

**Mrs. Beinlich moved and Mrs. Cochenour seconded** to approve the agenda as presented.

2025:051

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, and Mrs. Pellegrino.

**Approval of Minutes:**

Mr. Harris asked if there were any corrections to the minutes presented from the June 16, 2025 special meeting. There were none.

**Mrs. Pellegrino moved and Mrs. Beinlich seconded** to approve the minutes of the June 16, 2025 special meeting.

2025:052

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, and Mrs. Pellegrino.

**Report of the Fiscal Officer:**

Mrs. Boggs presented the financial reports for June 2025 along with the Fiscal Officer's report (attached). The cash balance in all funds at the end of June was \$4,030,895. Monthly revenues for all funds in June were \$194,761, and total year-to-date revenues for all funds were \$1,605,153. Monthly expenses for all funds in June were \$245,792, and total year-to-date expenses for all funds were \$1,503,380. Investment reports, lists of checks written for May, status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

GIFTS - Mrs. Boggs reported the following gifts were received during the month of June 2025.

**Memorial & Gift Fund –**

- Ellen Hurd donated \$25 in memory of Nancy A. Hill
- Friends of the Library donated \$2,000 originally received from the Malloy Family for the Children's Department
- Koala Kruizers donated \$150 for the use of the meeting room

**Mrs. Pellegrino moved and Mrs. Beinlich seconded** to accept the gifts listed above with much appreciation.

2025:053

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, and Mrs. Pellegrino.

**Report of the Director:**

Mrs. Legg reported on the Statistics for June, along with her Director's report (attached). New Cardholders is up, and digital materials checkouts and program attendance is still showing consistent growth. Passports brought in \$2,673 for the month, with a total annual revenue of \$22,210.

**Committee Reports:**

Art: The upcoming shows:

- Current Show: Transcendence – Dennis Kleidon, through August 16
- Upcoming Show: Drawn from Within – The Astounding Power of Art Therapy, August 28 through October 5, opening reception August 28 from 5:30 to 7:00 p.m.

Building:

Mrs. Legg provided updates on several of the building projects: the digital sign has been installed, but the voltage powering the sign needs to be increased. Hilscher-Clarke is scheduled to correct the voltage, and Bluegrass Landscaping is scheduled to install some landscaping elements to complement the structure by early August. In addition, a few minor repairs need to be made to the overflow parking lot before Sol Harris-Day and GPD can complete their punch list; the repairs include correcting the peeling paint near the handicap spots, cracks in the asphalt, and areas where water has begun to pool during heavy rains. Lastly, the next steps in the renovation process are underway: ThirdWay Space will be completing User Experience tours with patrons at the end of July and sending their findings to SHP to include in their space study and final design plans.

Budget & Finance:

**Mr. Fatzinger moved and Mrs. Cochenour seconded** to accept the Guiding Ohio Online grant for the period of July 1, 2025 through June 30, 2026. Grant proceeds are dependent on usage and are approved in an amount up to \$27,595, with a local match to be shared by North Canton and Canal Fulton Public Libraries in an amount up to \$9,265. 2025:054

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, and Mrs. Pellegrino.

Personnel:

Mrs. Pellegrino reminded the board members of the upcoming personnel committee meeting (and Budget & Finance Committee) on 8/11/2025

Nominating:

None

Negotiating:

None

Records Retention:

None

Strategic Planning:

None

Communications:

None

Old Business:

None

New Business:

**Mrs. Pellegrino moved and Mr. Fatzinger seconded** to approve the updates to the Personnel Policies, as attached. 2025:055

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, and Mrs. Pellegrino.

**Mrs. Brimfield moved and Mrs. Cochenour seconded** to the Virtual Meetings Policy, as attached. 2025:056

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, and Mrs. Pellegrino.

Staff Presentation:

None

Public Presentation:

None

**Next Meeting:**

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, August 18, 2025 at 4:30 p.m.

**Executive Session:**

**Mrs. Beinlich moved and Mrs. Cochenour seconded** to adjourn to executive session at 4:58 p.m. for the purpose of: 2025:057

- Matters required to be kept confidential by federal law or regulations or state statutes.

Roll Call Vote: Mrs. Beinlich, Yes; Mrs. Brimfield, Yes; Mrs. Cochenour, Absent; Mr. Fatzinger, Yes; Mr. Harris, Yes; Mrs. Pellegrino, Yes; Mr. Streb, Absent.

The meeting returned to **regular session** at 5:21 p.m.

**Adjournment:**

**Mrs. Beinlich moved and Mrs. Cochenour seconded** to adjourn the regular meeting at 5:22 2025:058

Ayes: Mrs. Beinlich, Mrs. Brimfield, Mr. Fatzinger, Mr. Harris, and Mrs. Pellegrino.

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Bryan Harris, President

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Lori Cochenour, Secretary