

Records Commission:

The Board of Trustees of the North Canton Public Library held a Records Commission Meeting on Monday, March 17, 2025 at the Library. Mr. Harris called the meeting to order at 4:31 p.m. with the following members present: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb. Staff: Andrea Legg, Kelly Boggs, Kayla Moles, and Christina Weyrick. Public: Kelsey Sullivan from Winkhart Law Group, LLC.

Mrs. Boggs reported on the Certificate of Records Disposal for Records Not Requiring Form RC-3. The Records Commission had no questions and agreed to recommend the destruction of the records as discussed to the Board.

The meeting adjourned at 4:32 p.m.

Regular Board Meeting:

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, March 17, 2025, at the Library. Mr. Harris called the meeting to order at 4:32 p.m. with the following members present: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb. Staff: Andrea Legg, Kelly Boggs, Kayla Moles, and Christina Weyrick. Public: Kelsey Sullivan from Winkhart Law Group, LLC.

**Approval of Agenda:**

Mr. Harris asked if there were any changes to the meeting agenda as presented. There were none.

**Mrs. Beinlich moved and Mr. Fatzinger seconded** to approve the agenda as presented.

2025:016

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

**Approval of Minutes:**

Mr. Harris asked if there were any corrections to the minutes presented from the January 20, 2025 organizational and regular meetings, and the February 18, 2025 special meeting. There were none.

**Mrs. Mallamaci moved and Mr. Streb seconded** to approve the minutes of the January 20, 2025 organizational and regular meetings, and the February 18, 2025 special meeting.

2025:017

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

**Report of the Fiscal Officer:**

Mrs. Boggs reviewed the financial reports for January and February 2025, and the 2024 Annual Financial Report (copies attached) along with her Fiscal Officer's report (attached). The cash balance in all funds at the end of February was \$4,132,389. Monthly revenues for all funds in January were \$236,460, and in February were \$508,155, and total year-to-date revenues for all funds were \$744,614. Monthly expenses for all funds in January were \$265,326, and in February were \$276,022 and total year-to-date expenses for all funds were \$541,347. Mrs. Boggs presented the investment reports and the lists of checks written for January and February. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached).

Mrs. Boggs distributed the 2024 annual report. Mrs. Boggs presented information from the Ohio Library Council regarding the monthly PLF distribution for February 2025 and March 2025 both being up from 2024.

**GIFTS** - Mrs. Boggs reported the following gifts were received during the months of January and February 2025.

Memorial & Gift Fund –

- Guiding Ohio Online Grant - \$6,899 from the State of Ohio and \$1,189.53 from Canal Fulton Public Library in local match funds
- \$7,000 from Friends of the Library for sponsorship of programming and other needs
- \$75 from the Rankin family in honor of Dave and Flo Rankin
- \$3,000 from Friends of the Little Art Gallery for Art2Go kits
- \$6,000 from the Malloy Family for use by the Children's Department
- \$3,000 from the Commercial and Savings Bank for sponsorship of several summer events at the library

Lazich Trust Fund –

- \$4,843.01 in semi-annual investment proceeds

Permanent Improvement Fund –

- \$51,545.08 in semi-annual investment proceeds from the North Canton Library Association

**Mr. Streb moved and Mrs. Beinlich seconded** to accept the gifts listed above with much appreciation. 2025:018

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

**Report of the Director:**

Mrs. Legg reported on the Statistics for January and February, along with her Director's report (attached). Both the monthly and annual statistics reflected the consistent growth in digital material checkouts and programming attendance, noting all-time or five-year highs in those categories as well as visits to the library for the year. Mrs. Legg also presented an infographic of all the important statistics for the year of 2024 (attached) which she plans to present at an upcoming city council meeting as well.

**Committee Reports:**

Art: The upcoming shows:

- Art from the Classroom – North Canton Hoover High School – 3/20/25 through 4/6/25; opening reception 3/20/25 from 5:30 to 7:00 p.m.
- Heart Gallery – exhibited on main library floor March 24 to April 11, 2025
- 82<sup>nd</sup> Annual May Show – May 4 through June 28, 2025; opening reception May 4 from 5:30 to 7:30 p.m.

**Mr. Fatzinger moved and Mrs. Beinlich seconded** to permit the Friends of the Little Art Gallery to hold a private reception and serve alcohol, at no charge to the guests, for the May Show opening on May 4, 2025 from 5:30 to 7:30 p.m., in accordance with the legal opinion previously provided by the Stark County Prosecutor. 2025:019

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Building:

Mrs. Legg presented the attached proposal from SHP. It was discussed to reach back out to SHP to negotiate the pricing a bit more before proceeding.

Budget & Finance:

None

Personnel:

Mrs. Legg gave an update on the following staff changes: Resignation (retirement) (1/31/25) of Carolyn McBee, Library Associate; hire (2/3/25) Siren Miya, Clerk; hire (2/19/25) Rigby Marazita, Clerk; hire (3/10/25) Sean Karlo, Page; promote (2/3/25) Samantha Devereaux from Page to Library Associate.

**Mr. Streb moved and Mr. Fatzinger seconded** to approve the following personnel changes: 2025:020

- Accept the resignation (retirement) of Carolyn McBee, Library Associate, effective 1/31/25
- Hire Siren Miya as a variable part-time Clerk, effective 2/3/25, at an hourly rate of \$11.41
- Hire Rigby Marazita as a variable part-time Clerk, effective 2/19/25, at an hourly rate of \$11.41
- Hire Sean Karlo as a variable part-time Page, effective 3/10/25, at an hourly rate of \$10.70
- Promote Samantha Devereaux from variable part-time Page to variable-part-time Library Associate, effective 2/3/25, with a new hourly rate of \$14.75.

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Nominating:

Mr. Fatzinger shared an update that the nominating committee met and went over the eleven applications they received for the board vacancy. He will be continuing to conduct interviews and will share more information hopefully at the April board meeting.

Negotiating:

Mrs. Legg and Mrs. Boggs requested to schedule a meeting with the committee to talk about the upcoming union contract negotiations.

Records Retention:

**Mr. Fatzinger moved and Mrs. Beinlich seconded** to approve the attached Certificate of Records Disposal for Records not Requiring Form RC-3. 2025:021

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Strategic Planning:

None

Communications:

None

Old Business:

Kelly Boggs, Notary, administered the Oath of Office for Vice President Jude Streb:

"I do solemnly affirm that I will support the Constitution of the United States, and the Constitution of the state of Ohio; and that I will faithfully and impartially discharge my duties as **Vice President** of the Board of Trustees of the North Canton Public Library, Stark County, Ohio, to the best of my abilities, and in accordance with the laws now in effect, and hereafter to be enacted, during my continuance in said office and until my successor is chosen and qualified."

New Business:

Mrs. Legg presented the attached updated expenditures policy. It was discussed to make some revisions to this policy before approval.

Staff Presentation:

None

Public Presentation:

None

**Next Meeting:**

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, April 21, 2025 at 4:30 p.m.

**Executive Session:**

**Mrs. Beinlich moved and Mrs. Cochenour seconded** to adjourn to executive session at 5:50 p.m. for the purpose of preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and condition of their employment. 2025:022

Roll Call Vote: Mrs. Beinlich, Yes; Mrs. Cochenour, Yes; Mr. Fatzinger, Yes; Mr. Harris, Yes; Mrs. Mallamaci, Yes; Mrs. Pellegrino, Yes; Mr. Streb, Yes.

The meeting returned to **regular session** at 6:04 p.m.

**Adjournment:**

**Mr. Streb moved and Mr. Fatzinger seconded** to adjourn the regular meeting at 6:04 p.m. Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb. 2025:023

---

Bryan Harris, President

---

Lori Cochenour, Secretary