

The Board of Trustees of the North Canton Public Library held its Organizational Meeting on Monday, January 20, 2025, at the Library. Mr. Harris called the meeting to order at 4:31 p.m. with the following members present: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. Absent: Mr. Streb. Staff: Andrea Legg, Kelly Boggs, Kayla Moles, Christina Weyrick, and Jeanna Purses.

The North Canton City Schools Board of Education has approved the reappointment of Mrs. Lori Cochenour to the North Canton Public Library Board of Trustees for the term beginning January 1, 2025 and ending December 31, 2031.

Kelly Boggs, Notary Public, administered the Oath of Office to reappointed Trustee Mrs. Lori Cochenour as follows: "I do solemnly affirm that I will support the Constitution of the United States, and the Constitution of the state of Ohio; and that I will faithfully and impartially discharge my duties as a **member** of the Board of Trustees of the North Canton Public Library, Stark County, Ohio, to the best of my abilities, and in accordance with the laws now in effect, and hereafter to be enacted, during my continuance in said office and until my successor is chosen and qualified."

#### Election of Officers

**Mrs. Pellegrino moved and Mr. Fatzinger seconded** to accept and close the nominations for the Election of Officers for 2025 as follows: President – Bryan Harris, Vice President – Jude Streb, and Secretary – Lori Cochenour. Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. 2025:001

Kelly Boggs, Notary Public, administered the Oath of Office to Mr. Bryan Harris, President, and Mrs. Lori Cochenour, Secretary, as follows: "I do solemnly affirm that I will support the Constitution of the United States, and the Constitution of the state of Ohio; and that I will faithfully and impartially discharge my duties as **(President/Secretary)** of the Board of Trustees of the North Canton Public Library, Stark County, Ohio, to the best of my abilities, and in accordance with the laws now in effect, and hereafter to be enacted, during my continuance in said office and until my successor is chosen and qualified."

The Oath of Office for Vice President Jude Streb will be administered at a future meeting.

Fiscal Officer/Deputy Fiscal Officer

**Mr. Fatzinger moved and Mrs. Beinlich seconded** to reappoint Kelly J. Boggs as Fiscal Officer for the year 2025 at an annual salary of \$78,273. (Note: rate was approved by the Board in August 2024.) Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. 2025:002

**Mr. Fatzinger moved and Mrs. Cochenour seconded** to reappoint Kayla Moles as Deputy Fiscal Officer for the year 2025 at an annual salary of \$47,380. (Note: rate was approved by the Board in August 2024.) Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. 2025:003

**Mrs. Mallamaci moved and Mrs. Beinlich seconded** to set both the fiscal officer's bond and the deputy fiscal officer's bond at \$100,000. Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. 2025:004

Kelly Boggs, Notary Public, administered the Oath of Office to Kayla Moles, Deputy Fiscal Officer as follows: "I do solemnly affirm that I will support the Constitution of the United States, and the Constitution of the state of Ohio; and that I will faithfully and impartially discharge my duties as **Deputy Fiscal Officer** of the North Canton Public Library, Stark County, Ohio, to the best of my abilities, and in accordance with the laws now in effect, and hereafter to be enacted, during my continuance in said office and until my successor is chosen and qualified."

The Oath of Office for Fiscal Officer Kelly J. Boggs will be administered at a later date.

Board Meeting Dates

**Mr. Fatzinger moved and Mrs. Mallamaci seconded** to set the time and date of Board of Trustees regular meetings for the third Monday of each month at 4:30 p.m., with the following exceptions: no meeting to be held in February, and the June meeting is to be held on the second Monday of the month. Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. 2025:005

The 2025 meeting dates are as follows: January 20, March 17, April 21, May 19, June 9, July 21, August 18, September 15, October 20, November 17, and December 15.

### Committee assignments

The Board members agreed to the following Committee assignments for 2025:

Art: Mrs. Pellegrino\*, Mrs. Mallamaci

Budget & Finance: Mr. Fatzinger\*, Mrs. Cochenour, Mrs. Pellegrino

Building: Mr. Streb\*, Mrs. Beinlich, Mr. Fatzinger, Mrs. Pellegrino

Negotiating: Mr. Streb\*, Mrs. Cochenour

Nominating: Mr. Fatzinger\*, Mrs. Pellegrino, Mrs. Mallamaci

Personnel: Mrs. Pellegrino\*, Mrs. Cochenour, Mr. Fatzinger

Records Retention: All Board members and Fiscal Officer

Strategic Planning: Mrs. Pellegrino\*, Mrs. Cochenour, Mr. Streb

\* indicates chairperson

Board President is Ex-officio of all standing committees.

### Adjournment of Organizational Meeting

**Mrs. Beinlich moved and Mrs. Cochenour seconded** to adjourn the 2025 Organizational Meeting at 4:45 p.m. 2025:006

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

The Board of Trustees of the North Canton Public Library held a Regular Meeting on Monday, January 20, 2025, at the Library immediately following the Organizational Meeting. Mr. Harris called the meeting to order at 4:45 p.m. with the following members present: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. Absent: Mr. Streb. Staff: Andrea Legg, Kelly Boggs, Kayla Moles, Christina Weyrick, and Jeanna Purses.

**Approval of Agenda:**

Mr. Harris asked if there were any changes to the meeting agenda as presented. There were none.

**Mrs. Pellegrino moved and Mrs. Mallamaci seconded** to approve the agenda as presented. 2025:007

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

**Approval of Minutes:**

Mr. Harris asked if there were any corrections to the minutes presented from the December 16, 2024 regular meeting. There were none.

**Mrs. Mallamaci moved and Mr. Fatzinger seconded** to approve the minutes of the December 16, 2024 regular meeting. 2025:008

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

**Report of the Fiscal Officer:**

Mrs. Boggs reviewed the financial reports for December 2024 (copies attached) along with her Fiscal Officer's report (attached). The cash balance in all funds at the end of the year was \$3,929,122. Monthly revenues for all funds were \$192,794, and total annual revenues for all funds were \$3,014,814. Monthly expenses for all funds were \$266,385 and total annual expenses for all funds were \$2,797,460. Mrs. Boggs presented the investment reports and the lists of checks written for the month. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached). Mrs. Boggs presented information from the Ohio Library Council regarding the PLF 2025 annual estimate and the January distribution being up from 2024.

Mrs. Boggs will present the Annual Financial Report at the next regular Board meeting.

GIFTS - Mrs. Boggs reported the following gifts were received during the month of December 2024.

Memorial & Gift Fund –

- W. Henry Hoover Fund donated \$7,500
- American Heart Association granted \$4,000 for purchase of equipment

**Mrs. Beinlich moved and Mr. Fatzinger seconded** to accept the gifts listed above with much appreciation. 2025:009

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

**Report of the Director:**

Mrs. Legg reported on the Statistics for December and for the year 2024, along with her Director's report (attached). Both the monthly and annual statistics reflected the consistent growth in digital material checkouts and programming attendance, noting all-time or five-year highs in those categories as well as visits to the library for the year. Mrs. Legg also presented an infographic of all the important statistics for the year of 2024 (attached) which she plans to present at the next city council meeting as well.

**Committee Reports:**

Art: The upcoming shows will be "Art from the Classroom" with the following schedule:

- Primary and Preschool (NCCS and St. Paul)– 2/6/25 through 2/16/25; opening reception 2/6/25 from 5:00 to 7:30 p.m.
- Intermediate School (NCCS and St. Paul)– 2/20/25 through 3/2/25; opening reception 2/20/25 from 5:00 to 7:30 p.m.
- Middle School (NCCS and St. Paul)– 3/6/25 through 3/16/25; opening reception 3/6/25 from 5:30 to 7:00 p.m.
- North Canton Hoover High School – 3/20/25 through 4/6/25; opening reception 3/20/25 from 5:30 to 7:00 p.m.

Building:

Mrs. Legg provided an update about the building committee having chosen four design firms to come in and present to the committee next Tuesday and Thursday. The committee will then decide on which firm(s) to recommend to the full board and present that at the next regular Board meeting.

Budget & Finance:

None

Personnel:

Mrs. Legg gave an update on the following staff changes: Resignation (12/21/24) of William Laprade, Custodian; resignation (1/6/25) of Eric Mitchell, Custodian; resignation (1/10/25) of Bruce Bubb, Page; hire (1/14/25) Ella Seemann.

**Mrs. Pellegrino moved and Mr. Fatzinger seconded** to approve the following personnel changes:

2025:010

- Accept the resignation of William Laprade, Custodian, effective 12/21/24
- Accept the resignation of Eric Mitchell, Custodian, effective 1/6/25
- Accept the resignation of Bruce Bubb, Page, effective 1/14/25
- Hire Ella Seemann as a variable part-time Page, effective 1/15/24 at an hourly rate of \$10.70

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Nominating:

Mrs. Mallamaci shared with the Board that she is resigning her position effective May 23, 2025.

Negotiating:

None

Records Retention:

The next scheduled Records Retention meeting will be March 17, 2025 at 4:30 p.m.

Strategic Planning:

None

Communications:

None

Old Business:

None

New Business:

None

Staff Presentation:

None

Public Presentation:

None

**Next Meeting:**

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, March 17, 2025 immediately following the Records Retention Committee meeting that commences at 4:30 p.m.

**Executive Session:**

**Mr. Fatzinger moved and Mrs. Mallamaci seconded** to adjourn to executive session at 5:09 p.m. for the purpose of preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and condition of their employment. 2025:011

Roll Call Vote: Mrs. Beinlich, Yes; Mrs. Cochenour, Yes; Mr. Fatzinger, Yes; Mr. Harris, Yes; Mrs. Mallamaci, Yes; Mrs. Pellegrino, Yes; Mr. Streb, Absent.

The meeting returned to **regular session** at 5:19 p.m.

**Mrs. Pellegrino moved and Mr. Fatzinger seconded** to approve the attached Memorandum of Understanding between North Canton Public Library and OAPSE Local 15. 2025:012

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

**Adjournment:**

**Mrs. Pellegrino moved and Mrs. Mallamaci seconded** to adjourn the regular meeting at 5:20 p.m. Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. 2025:013

---

Bryan Harris, President

---

Lori Cochenour, Secretary