

Regular Board Meeting:

The Board of Trustees of the North Canton Public Library held a Regular Board Meeting on Monday, December 16, 2024 at the Library. Mr. Harris called the meeting to order at 4:30 p.m. with the following members present: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb. Staff: Andrea Legg, Kelly Boggs, Kayla Moles, Christina Weyrick. Jim Wilkins arrived at 4:45 p.m., and Meg Stokey arrived at 4:57 p.m.

**Approval of Agenda:**

Mr. Harris asked if there were any changes to the meeting agenda as presented.

**Mrs. Beinlich moved and Mrs. Mallamaci seconded** to approve the agenda as presented.

2024:088

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

**Approval of Minutes:**

Mr. Harris asked if there were any corrections to the minutes presented from the November 18, 2024 regular meeting. There were none.

**Mr. Fatzinger moved and Mrs. Cochenour seconded** to approve the minutes of the November 18, 2024 regular meeting.

2024:089

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

**Report of the Fiscal Officer:**

Mrs. Boggs reviewed the Fiscal Officer's report for the month of November (attached). The cash balance in all funds at the end of the month was \$4,002,713. November's monthly revenues for all funds were \$155,369, and total annual revenues for all funds were \$2,822,019. Monthly expenses for all funds were \$198,321 and total year-to-date expenses for all funds were \$2,531,074. Mrs. Boggs presented the investment reports and the lists of checks written for the month. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached). Mrs. Boggs presented information on the PLF distribution for November.

GIFTS – Mrs. Boggs reported the following gifts were received for the month of October 2024.

Memorial & Gift Fund –

- Cheryl Schmidt donated \$90 in honor of Gerry Chufar's 90<sup>th</sup> birthday

**Mrs. Pellegrino moved and Mrs. Beinlich seconded** to accept the gifts listed above with much appreciation.

2024:090

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

### **Report of the Director:**

Mrs. Legg reported on the Statistics for November, along with her Director's report (attached). Checkouts of digital materials continues to show consistent growth, and program attendance still remains healthy. Mrs. Legg reported that Passport application revenues brought in \$1,609.35 for the month, for a total year-to-date of \$26,299.99, and expressed her gratitude that we surpassed the \$25,000 goal for the year for passports.

### **Committee Reports:**

#### Art:

Mrs. Mallamaci reported that the current show is Organic Melodies by Deb Van Horn McGhee through January 5, 2025. The upcoming shows are Art from the Classroom beginning February 6, 2025.

#### Building:

Mr. Streb reviewed the minutes of the Building Committee meeting from 12/12/24, and advised the board of the next steps of the process of reviewing the RFQs received and selecting the firms to come present. Mr. Harris also shared an update regarding the UPS/generator system that Scheeser-Buckley-Mayfield had provided an estimate for. Upon further review, and knowing that there are upcoming renovations, it was decided to put that project on hold for now until it can be determined if this work can be done in tandem with the renovations to make it easier.

#### Budget & Finance:

**Mr. Fatzinger moved and Mrs. Cochenour seconded** to approve the attached amended Appropriation.

2024:091

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

#### Personnel:

Mrs. Legg gave an update on the following staff changes: Resignation (11/21/24) of Jill Chenoweth, Page; resignation (12/1/24) of Katie Marchi, Clerk; hire (11/25/24) Bruce Bubp, Page; hire (11/25/24) Samantha Devereaux, Page; hire (12/9/24) Eric Mitchell, Custodian I; hire (12/9/24) William Laprade, Custodian I.

**Mr. Streb moved and Mr. Fatzinger seconded** to approve the following personnel changes:

2024:092

- Accept the resignation of Jill Chenoweth, Page, effective 11/21/24
- Accept the resignation of Katie Marchi, Clerk, effective 12/1/24
- Hire Bruce Bubp as a variable part-time Page, effective 11/25/24 at an hourly rate of \$10.45
- Hire Samantha Devereaux as a variable part-time Page, effective 11/25/24 at an hourly rate of \$10.45
- Hire Eric Mitchell as a regular part-time Custodian I, effective 12/9/24 at an hourly rate of \$11.85
- Hire William Laprade as a variable part-time Custodian I, effective 12/9/24, at an hourly rate of \$11.02

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Nominating:

Mrs. Legg shared the official notice from the North Canton City Schools reappointing Mrs. Cochenour as Trustee of the Board of the North Canton Public Library.

Negotiating:

None

Records Retention:

None

Strategic Planning:

None

Communications:

None

Old Business:

None

New Business:

**Mrs. Pellegrino moved and Mr. Streb seconded** to approve the attached Privacy Statement. 2024:093  
Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Staff Presentation:

None

Public Presentation:

None

**Next Meeting:**

Since the 2025 meeting schedule is not yet approved, there was a need to set the date for the 2025 Organizational and Regular Board meetings in January.

**Mrs. Mallamaci moved and Mr. Fatzinger seconded** to schedule the annual organizational and the next regular Board meeting at 4:30 p.m. on Monday, January 20, 2025. 2024:094

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

**Executive Session:**

**Mr. Streb moved and Mrs. Pellegrino seconded** to adjourn to executive session at 4:58 p.m. for the purpose of preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and condition of their employment. 2024:095

Roll Call Vote: Mrs. Beinlich, Yes; Mrs. Cochenour, Yes; Mr. Fatzinger, Yes; Mr. Harris, Yes; Mrs. Mallamaci, Yes; Mrs. Pellegrino, Yes; Mr. Streb, Yes.

The meeting returned to **regular session** at 5:40 p.m.

**Adjournment:**

**Mrs. Beinlich moved and Mr. Streb seconded** to adjourn the regular meeting at 5:41 p.m.

2024:096

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

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Bryan Harris, President

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Lori Cochenour, Secretary