

Regular Board Meeting:

The Board of Trustees of the North Canton Public Library held a Regular Board Meeting on Monday, October 21, 2024 at the Library. Mr. Harris called the meeting to order at 4:32 p.m. with the following members present: Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mr. Streb. Absent: Mrs. Beinlich, and Mrs. Pellegrino. Staff: Andrea Legg, Kelly Boggs, Kayla Moles, Christina Weyrick, and Jeanna Purses.

Approval of Agenda:

Mr. Harris asked if there were any changes to the meeting agenda as presented. There were none.

Mr. Streb moved and Mr. Fatzinger seconded to approve the agenda as presented.

2024:069

Ayes: Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mr. Streb.

Approval of Minutes:

Mr. Harris asked if there were any corrections to the minutes presented from the September 16, 2024 regular meeting. There were none.

Mrs. Mallamaci moved and Mrs. Cochenour seconded to approve the minutes of the September 16, 2024 regular meeting.

2024:070

Ayes: Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mr. Streb.

Report of the Fiscal Officer:

Mrs. Boggs reviewed the Fiscal Officer's report for the month of September (attached). The cash balance in all funds at the end of the month was \$4,100,846. September's monthly revenues for all funds were \$295,015, and total annual revenues for all funds were \$2,465,699. Monthly expenses for all funds were \$224,453 and total year-to-date expenses for all funds were \$2,076,621. Mrs. Boggs presented the investment reports and the lists of checks written for the month. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached). Mrs. Boggs presented information on the PLF distribution for September.

GIFTS – Mrs. Boggs reported the following gifts were received for the month of August 2024.

Memorial & Gift Fund –

- Received \$450 from the Ladies Literary Club of North Canton to be used for the book collection

2803 Coronavirus Relief Fund –

- Received \$740.16 from the Summer Learning Opportunity Grant

Mr. Fatzinger moved and Mrs. Cochenour seconded to accept the gifts listed above with much appreciation.

2024:071

Ayes: Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mr. Streb.

Report of the Director:

Mrs. Legg reported on the Statistics for September, along with her Director's report (attached). Checkouts of digital materials continues to show consistent growth. Mr. Harris asked if the Library has made any significant changes to the budget to allow for the increase of digital materials checkouts, and Mrs. Legg shared that some minor changes have been made throughout this year, with more changes to be made as far as budgeting goes for next year. Mrs. Legg reported that Passport application revenues brought in \$1,978.29 for the month, for a total year-to-date of \$23,035.01.

Committee Reports:

Art:

Mrs. Mallamaci reported that the current show is Imagining a Better World: The Artwork of Nelly Toll. Exhibit continues through 11/3/24. The upcoming show is Organic Melodies by Deb Van Horn McGhee running 11/14/24 through 1/5/25 with the opening reception happening on Thursday, November 14 from 5:30pm – 7:00pm.

Building:

Mrs. Legg shared several updates on some of the building projects that have been going on within the Library. Soft starts were installed on both of the elevators a few weeks ago in order to help with the light flickering in the Community Room. The library published a revised RFQ after Winkhart-Minor was able to review and make revisions. It was published on October 8, and there have already been a few firms that have expressed interest; HBM out of Cleveland, CBLH out of Cleveland, Bostwick Design out of Cleveland, and SHP out of Columbus. Winkhart-Minor will also assist Mrs. Legg with getting everything for the land title cleared. The parking lot project is slated for completion next week. Lastly, Mr. Harris shared an update on the UPS system – he reviewed the original proposal received by Scheeser-Buckley-Mayfield, and talked with them about other options. They should be sending over an updated proposal this week..

Budget & Finance:

Mr. Fatzinger moved and Mr. Streb seconded to approve the attached 2024 Amended Appropriation.

2024:072

Ayes: Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mr. Streb.

Personnel:

Mrs. Legg gave an update on the following staff changes: Resignation (9/20/24) of Emma Heller, Page.

Mr. Streb moved and Mrs. Cochenour seconded to accept the resignation of Emma Heller, Page, effective 9/20/24.

2024:073

Ayes: Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mr. Streb.

Nominating:

None

Negotiating:

None

Records Retention:

None

Strategic Planning:

None

Communications:

Mrs. Legg shared a letter the Library Board received from a patron regarding the printing process. Mrs. Legg shared that when that service was implemented on our public computers, the Library wasn't sure patrons would like it or not, and this letter confirms that it is not working in the way it was hoped to. The Library has already been looking into how to remove that process from the public computers while still allowing patrons to participate in mobile printing if they would like.

Old Business:

None

New Business:

Mrs. Mallamaci moved and Mr. Streb seconded to accept the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor, as attached. 2024:074

Ayes: Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mr. Streb.

Mrs. Legg shared that she was able to book the Arrowhead Country Club for the Library's annual Staff Development Day for October 13, 2025.

Mr. Fatzinger moved and Mrs. Cochenour seconded to close the library on Monday, October 13, 2025 for a Staff Development Day. 2024:075

Ayes: Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mr. Streb.

Staff Presentation:

None

Public Presentation:

None

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, November 18, at 4:30 p.m.

Adjournment:

Mr. Streb moved and Mr. Fatzinger seconded to adjourn the regular meeting at 4:58 p.m.

2024:076

Ayes: Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mr. Streb.

Bryan Harris, President

Lori Cochenour, Secretary