

Regular Board Meeting:

The Board of Trustees of the North Canton Public Library held a Regular Board Meeting on Monday, July 15, 2024 at the Library. Mr. Harris called the meeting to order at 4:32 p.m. with the following members present: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb. Staff: Andrea Legg, and Kayla Moles. Kelly Boggs was present via Zoom. Christina Weyrick arrived at 4:48 p.m.

Approval of Agenda:

Mr. Harris asked if there were any changes to the meeting agenda as presented. There were none.

Mrs. Beinlich moved and Mr. Fatzinger seconded to approve the agenda as presented.

2024:043

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Approval of Lot Split Plat:

A representative from GDP Group presented Mr. Harris with the Lot Split Plat which was to be approved and signed, then notarized.

Mrs. Pellegrino moved, and Mrs. Beinlich seconded to approve the signing of the Lot Split Plat as attached.

2024:044

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Approval of Minutes:

Mr. Harris asked if there were any corrections to the minutes presented from the June 17, 2024 regular meeting. There were none.

Mrs. Mallamaci moved and Mrs. Cochenour seconded to approve the minutes of the June 17, 2024 regular meeting.

2024:045

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Report of the Fiscal Officer:

Mrs. Boggs reviewed the Fiscal Officer's report for the month of June (attached). The cash balance in all funds at the end of the month was \$3,859,327. June's monthly revenues for all funds were \$172,295, and total annual revenues for all funds were \$1,482,880. Monthly expenses for all funds were \$196,578 and total year-to-date expenses for all funds were \$1,335,321. Mrs. Boggs presented the investment reports and the lists of checks written for the month. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached). Mrs. Boggs presented information on the PLF distribution for June.

GIFTS – there were none.

Report of the Director:

Mrs. Legg reported on the Statistics for June, along with her Director's report (attached). Visits to the library and checkouts of digital materials continue to show consistent growth, while physical material checkouts still aren't as high. Mrs. Legg reported that Passport application revenues brought in \$2,474.81 for the month, for a total year-to-date of \$17,178.44.

Committee Reports:

Art: Mrs. Mallamaci reported that the current show is Subconscious Communication featuring Christopher Duncan, through August 31.

Building:

Mrs. Legg presented an updated proposal from Adams Signs out of Massillon. Mrs. Legg confirmed that per the Ohio Revised Code, the Library would not have to do a Request for Qualifications process for this, as it would be under the threshold of \$75,000.00. Mrs. Boggs confirmed this would be within our budget to complete as well. Mrs. Legg will confirm with the City of North Canton whether we need to get their approval to complete this project.

Mrs. Pellegrino moved, and Mr. Streb seconded to accept the bid from Adams Signs in the amount of \$66,957.00 as attached, pending approval from the City of North Canton. 2024:046

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Mrs. Legg also provided an update on the parking lot plans as the original timeline has run into some delays due to staffing issues with one of the Stark County agencies that were required to provide certain approvals to complete the project. Things are now moving, and the parking lot for the school is set to be finished by September 15, with the parking lot for the Library set for completion by October 1. Mrs. Legg also worked with the Northminster church to extend the agreement through the end of August.

Budget & Finance:

Mrs. Boggs presented a request to amend the 2024 Permanent Appropriation. This change is to align our budget with the revised amount new approved for the Summer Learning Opportunity Grant from the Ohio Department of Education.

Mrs. Beinlich moved and Mr. Fatzinger seconded to amend the 2024 Permanent Appropriation as attached. 2024:047

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Personnel:

Mrs. Legg gave an update on the following staff changes: New Hire (7/8/24) of Katie Marchi, Clerk. Resignation (7/5/24) of Luke Nicodemo, Page.

Mr. Fatzinger moved and Mrs. Mallamaci seconded to make the following personnel changes:

2024:048

- Hire Katie Marchi as a variable part-time Clerk, effective July 8, 2024, at an hourly rate of \$10.81;
- Accept resignation of Luke Nicodemo, Page, effective July 5, 2024.

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Nominating:

None

Negotiating:

None

Records Retention:

None

Strategic Planning:

None

Communications:

None

Old Business:

None

New Business:

None

Staff Presentation:

None

Public Presentation:

None

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, August 19, at 4:30 p.m.

Executive Session:

Mr. Fatzinger moved and Mrs. Mallamaci seconded to adjourn to executive session at 5:02 p.m. for the following reasons: to consider the purchase of property for public purposes.

2024:049

Roll Call Vote: Mrs. Beinlich, Yes; Mrs. Cochenour, Yes; Mr. Fatzinger, Yes; Mr. Harris, Yes; Mrs. Mallamaci, Yes; Mrs. Pellegrino, Yes; Mr. Streb, Yes.

The meeting returned to **regular session** at 5:26 p.m.

Adjournment:

Mrs. Beinlich moved and Mrs. Cochenour seconded to adjourn the regular meeting at 5:26 2024:050 p.m.

Ayes: Mrs. Beinlich, Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Bryan Harris, President

Lori Cochenour, Secretary