

Regular Board Meeting:

The Board of Trustees of the North Canton Public Library held a Regular Board Meeting on Monday, May 20, 2024 at the Library. Mr. Harris called the meeting to order at 4:33 p.m. with the following members present: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino. Absent: Mrs. Cochenour and Mr. Streb. Staff: Andrea Legg, Kelly Boggs, Kayla Moles, and Christina Weyrick.

Approval of Agenda:

Mr. Harris asked if there were any changes to the meeting agenda as presented. There were none.

Mr. Fatzinger moved and Mrs. Pellegrino seconded to approve the agenda as presented.

2024:025

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

Approval of Minutes:

Mr. Harris asked if there were any corrections to the minutes presented from the April 15, 2024 regular meeting. There were none.

Mrs. Beinlich moved and Mr. Fatzinger seconded to approve the minutes of the April 15, 2024 regular meeting.

2024:026

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

Report of the Fiscal Officer:

Mrs. Boggs reviewed the Fiscal Officer's report for the month of April (attached). The cash balance in all funds at the end of the month was \$3,917,382. April's monthly revenues for all funds were \$224,216, and total annual revenues for all funds were \$1,096,491. Monthly expenses for all funds were \$199,293 and total year-to-date expenses for all funds were \$890,877. Mrs. Boggs presented the investment reports and the lists of checks written for the month. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached). Mrs. Boggs presented information on the PLF distribution for April.

GIFTS - Mrs. Boggs reported the following gifts were received during the month of April 2024.

Memorial & Gift Fund –

- Guiding Ohio Online Grant – received \$5,575 from the State of Ohio and \$1,190 from Canal Fulton Public Library for local match
- CSB donated \$3,000 for event sponsorship
- Friends of the Little Art Gallery donated \$3,000 for Art2Go
- Evelyn Baggett donated \$50 in memory of Peggy Kenny

Mrs. Beinlich moved and Mrs. Mallamaci seconded to accept the gifts listed above with much appreciation.

2024:027

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

Report of the Director:

Mrs. Legg reported on the Statistics for April, along with her Director's report (attached). Visits to the library and checkouts of digital materials continue to show consistent growth. Program attendance numbers reflect the May show numbers on top of all the other fantastic programming happening throughout the Library. Mrs. Legg reported that Passport application revenues are slightly lower for the month due to a large group of passport agents attending the PLA Conference at the beginning of April, and brought in \$2,313.49 for the month, for a total year-to-date of \$12,517.69.

Committee Reports:

Art: The current show is the 81st Annual May Show through 6/29/24

Building:

Mrs. Legg reviewed the 5/10/24 Committee Meeting Minutes (attached). Mrs. Legg also shared updates on the Parking Lot, stating that things are moving right along. Work is still scheduled to begin on May 20, with an expected completion coming sometime in August.

Budget & Finance:

None

Personnel:

Mrs. Legg gave an update on the following staff changes: Hire Mikkala Wilcox, full-time Coordinator effective 5/6/24. Olivia Yoder, Clerk, was promoted from variable part-time Clerk to regular part-time Clerk Specialist, effective 4/14/24. Bruce Jones, Custodian I, resigned effective 4/14/24. Mark Poloschan, Custodian I, retired effective 5/30/24. Sarah Champlin, Clerk, resigned effective 4/21/24. Edyta Metz, Library Associate, resigned effective 5/18/24. Melissa Littell, Library Services Manager, resigned effective 6/1/24.

Mr. Fatzinger moved and Mrs. Mallamaci seconded to make the following personnel changes:

2024:028

- Hire Mikkala Wilcox as a full-time Coordinator, effective May 6, 2024, at an hourly rate of \$17.00
- Promote Olivia Yoder from variable part-time Clerk to regular part-time Clerk Specialist, effective 4/14/24, with a new hourly rate of \$11.55
- Accept the resignations of:
 - Bruce Jones, Custodian I, effective 4/14/24
 - Mark Poloschan, Custodian I, effective 5/30/24 (retirement)
 - Sarah Champlin, Clerk, effective 4/21/24
 - Edyta Metz, Library Associate, effective 5/18/24
 - Melissa Littell, Library Services Manager, effective 6/1/24

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

Nominating:

None

Negotiating:

None

Records Retention:

None

Strategic Planning:

None

Communications:

None

Old Business:

None

New Business:

None

Staff Presentation:

Open Meetings Law Presentation (Part 2)

Public Presentation:

None

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, June 17, at 4:30 p.m.

Executive Session:

Mrs. Mallamaci moved and Mr. Fatzinger seconded to adjourn to executive session at 5:29 p.m. for the following reasons: preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. 2024:029

Roll Call Vote: Mrs. Beinlich, Yes; Mrs. Cochenour, absent; Mr. Fatzinger, Yes; Mr. Harris, Yes; Mrs. Mallamaci, Yes; Mrs. Pellegrino, Yes; Mr. Streb, absent.

The meeting returned to **regular session** at 5:41 p.m.

Mrs. Mallamaci moved and Mr. Fatzinger seconded to approve the attached Nepotism Policy. 2024:030

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

Adjournment:

Mrs. Mallamaci moved and Mrs. Beinlich seconded to adjourn the regular meeting at 5:41 p.m. 2024:031

Ayes: Mrs. Beinlich, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, and Mrs. Pellegrino.

Bryan Harris, President

Lori Cochenour, Secretary