

Regular Board Meeting:

The Board of Trustees of the North Canton Public Library held a Regular Board Meeting on Monday, April 15, 2024 at the Library. Mr. Harris called the meeting to order at 4:31 p.m. with the following members present: Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb. Absent: Mrs. Beinlich. Mrs. Mallamaci arrived at 4:36 p.m. Staff: Andrea Legg, Kelly Boggs, Kayla Moles, and Christina Weyrick.

Approval of Agenda:

Mr. Harris asked if there were any changes to the meeting agenda as presented. There were none.

Mr. Fatzinger moved and Mr. Streb seconded to approve the agenda as presented. 2024:020
Ayes: Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Approval of Minutes:

Mr. Harris asked if there were any corrections to the minutes presented from the March 18, 2024 regular meeting. There were none.

Mrs. Pellegrino moved and Mr. Fatzinger seconded to approve the minutes of the 2024:021
March 18, 2024 regular meeting.
Ayes: Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Report of the Fiscal Officer:

Mrs. Boggs reviewed the Fiscal Officer's report for the month of March (attached). The cash balance in all funds at the end of the month was \$3,886,464. March's monthly revenues for all funds were \$148,328, and total annual revenues for all funds were \$872,275. Monthly expenses for all funds were \$188,810 and total year-to-date expenses for all funds were \$697,579. Mrs. Boggs presented the investment reports and the lists of checks written for the month. Status reports, a list of payments, the investment report, and the Public Library Fund (PLF) reports were presented and accepted by the Board to be filed for audit (all copies attached). Mrs. Boggs presented information on the PLF distribution for April.

GIFTS - Mrs. Boggs reported the following gifts were received during the month of March 2024.

Memorial & Gift Fund –

- City of North Canton donated \$600 for shredding services for Earth Day
- Virginia West donated \$50 in memory of Peggy Kenny
- The Friends of the Library donated \$153 for book labels

Lazich Trust Fund –

- Ronald Vlcek donated \$50 in memory of Ella Lazich

Mr. Streb moved and Mr. Fatzinger seconded to accept the gifts listed above with 2024:022
much appreciation.

Ayes: Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Pellegrino, and Mr. Streb.

Report of the Director:

Mrs. Legg reported on the Statistics for March, along with her Director's report (attached). Visits to the library and checkouts of digital materials continue to show consistent growth. Mrs. Legg reported that Passport applications brought in \$3,540.20 for the month, for a total year-to-date of \$10,204.20.

Committee Reports:

Art: The upcoming shows are:

- 81st Annual May Show – 4/29/24 through 6/29/24, with opening reception to be held Sunday, April 28 from 5:30 to 7:30 p.m.

Building:

none

Budget & Finance:

none

Personnel:

Mrs. Legg gave an update on the following staff changes: Sarah Champlin, Clerk, changed status from variable part-time to regular full-time effective 3/31/24. Hire Krista Julian, variable part-time Library Associate effective 4/15/24. Hire Elianna Cord, variable part-time Page, effective 4/15/24

Mrs. Pellegrino moved and Mr. Streb seconded to make the following personnel changes: Status change of Sarah Champlin, Clerk, from variable part-time to regular full-time, effective 3/31/24; Hire Krista Julian, variable part-time Library Associate, effective 4/15/24, at an hourly rate of \$14.75; Hire Elianna Cord, variable part-time Page, effective 4/15/24, at an hourly rate of \$10.45

2024:023

Ayes: Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb.

Strategic Planning:

none

Nominating:

none

Negotiating:

none

Records Retention:

none

Communications:

none

Old Business:

none

New Business:

none

Staff Presentation:

Open Meetings Law Presentation (Part 1)

Public Presentation:

none

Next Meeting:

The next regular meeting of the North Canton Public Library Board of Trustees is scheduled to be Monday, May 20, at 4:30 p.m.

Adjournment:

Mr. Streb moved and Mrs. Mallamaci seconded to adjourn the regular meeting at 5:20 p.m. Ayes: Mrs. Cochenour, Mr. Fatzinger, Mr. Harris, Mrs. Mallamaci, Mrs. Pellegrino, and Mr. Streb. 2024:024

Bryan Harris, President

Lori Cochenour, Secretary